

FRIENDS OF TAYLOR OBSERVATORY – NORTON PLANETARIUM

MEETING MINUTES – Tuesday April, 26, 2022, 5:00 PM Taylor Classroom

CALL TO ORDER [Gill] -

at 5:10pm in Taylor Observatory Classroom

ATENDEES -

Bill Haddon, Tim Gill, Barbara McIntyre, Eduardo Alatorre, David Velasquez, David Markham, Angelo Parisi, Emily Whittlesey

INTRODUCTION OF VISITORS -

No Visitors

MINUTES [McIntyre] -

last meeting was October 13th 2021 / reviewed Meeting Minutes for October 13th 2021

FINANCIAL REPORT [Markham] -

Umpqua Checking - \$3,104.82 / 1st Internet Bank - \$52,167.13

BUSINESS ITEMS

1) Vice President's report (Gill)

- Resignation Letters from Bill Haddon (FOTO President) and Tom Schleif (Member of BOD)
 - Bill Haddon to remain on Board/Resigned Presidency
 - Tim Gill read Tom Schleif's resignation letter
 - David Markham moved to accept Tom Schleif's resignation/ David Velasquez 2nd
- Review FOTO Bylaws regarding election of officers, BOD resignations, elections, etc.
 - Tabled until May 4th special meeting at 5pm at Taylor Classroom. *Tim Gill to email BOD the existing bylaws for review prior to May 4th meeting.*
- Interim President until June elections
 - Tim Gill accepted interim responsibilities
- Annual Meeting of FOTO BOD will be Wednesday, June 1, 2022
 - Election of Officers
- Transition Plan
 - Communications with public
 - Bill Haddon to provide scope of responsibilities for next Meeting. Duties, IDs, Passwords, etc.* (For New President? to include several assigned Board members?)
 - Other David Velasquez recommended we nominate a Membership Coordinator to handle subscriptions, monthly newsletter, etc.

2) BOD (All)

- June Election
- Recognition for Bill Haddon and Tom Schlief for service to FOTO and Lake County
 - Tim Gill suggested we put an announcement in the News, Facebook and Newsletter and we coordinate a celebration with our next Windows to the Universe Event... all agreed
- Consideration of New Board Member(s)
 - Seeking BOD member representing Lake County Business community
 - Bill mentioned he had meetings with several Rotaries in Lake County. No business owners responded. Keep on looking for ways to include Business Leaders on BOD
 - Seeking teacher as BOD member
 - Eduardo to speak again with Jennifer to contact Lake County Teachers about BOD membership*

3) Norton Planetarium Update (All)

■ Discussion

Angelo told BOD that the Planetarium Projector power source failed. LCOE IT attempted repair to no avail. Angelo Parisi spoke with Digitalis about procuring a new power source. Our projector is no longer supported. We would need to buy a new projector at a cost of \$34,700. Discussion about financial responsible party ... LCOE or FOTO. Projection system belongs to LCOE. Need to find out if equipment replacement is in LCOE budget. Need clarification on availability..this year? Or next fiscal year.

Tim Gill to speak with Cynthia Lenners about financial responsibility

LCOE told Angelo/Eduardo there is \$2500-\$5000 available for new Planetarium shows.

Angelo to contact LCOE to verify.

4) FOTO Window to the Universe Events and other special events (All)

BOD agreed June 25th 2022, to be our 1st Windows to the Universe event this year
Following discussion tabled until June 1st BOD Meeting

■ Schedule of events

■ Speakers

■ Marketing the relaunch of Window to the Universe events

Tim Gill to provide write up for June 25th Windows to the Universe. Eduardo to put on Facebook page, Barbara to put on Webpage, Bill to send in Newsletter.

5) LCOE/Lake County Schools Update (Jennifer, Angelo and Eduardo)

■ Field trips

Jennifer, Angelo and Eduardo are continuing school field trips. Had East Lake 4th graders at Taylor earlier during the day 4/26/22

■ Summer Plans

Not discussed. Add to future meeting?

■ FOTO support of student events

Not discussed. Add to future meeting?

OTHER NEW/OLD BUSINESS

TStar Program -

Need to revisit Program and Contract. Mentors were Tom Schlieff and Bill Haddon.

Elena's father left telescope with Emily. *Emily to bring telescope to May 4th meeting.*

KV Middle School Lighting Issue -

Shielding is in Telescope Shed. *Tim to speak with KVSD Bill Grossner about installing shielding.*

ADJOURN

6:40pm Bill Haddon Motioned to Adjourn/ All 2nd Motion

ACTION ITEMS

See *Bolded Blue Italics above*